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Executive Director
Sandra Fitzpatrick

EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, February 7 2007

7:30 a.m. – 8:50 a.m.

Napa Valley Marriott Hotel and Spa

I. Call to Order, Pledge of Allegiance, Roll Call and Establish Quorum

Chair Esquivel called the meeting to order at 7:30 a.m. Commissioner Staggs led the Pledge of Allegiance.

Commissioners present: Celia Esquivel, Jim Davis, Hank Lacayo, Karen Josephson, Shannon Glavaz

Guests: Hav Staggs

Staff: Sandra Fitzpatrick, Carol Sewell

II. Approve Agenda

The Executive Committee agenda for February 7 was reviewed.

M/S/C (Lacayo/Davis)

TO APPROVE THE EXECUTIVE COMMITTEE AGENDA FOR FEBRUARY 7, 2007.

III. Public Comments

None offered.

IV. Proposed Changes to the Bylaws and Standing Rules

Revisions to the CCoA Bylaws and Standing Rules were presented. Fitzpatrick noted the work of Esquivel, Davis, Staggs, and Sewell in preparing the document. Typographical errors on Page 3, Sec. e and on page 2 of the Standing Rules were noted for correction.

M/S/C (Lacayo/Davis)

TO RECOMMEND APPROVAL OF THE REVISED BYLAWS AND STANDING RULES AS CORRECTED.

V. Chair's Comments

A. Review of Committee Membership Assignments

Commissioner Esquivel reported on Commissioners' preferences for committee assignments and requests to chair. All Commissioners had been assigned to at least one committee. Commissioner Davis noted that nominees for chairmanship of the Advocacy & Policy Committee (Lacayo) and the Operational Procedures & Bylaws Committee (Staggs) must be approved by the full Commission. Other chairs include Josephson and Scharlach, co-chairs for the Strategic Plan for an Aging California Committee. The State Plan on Aging Monitoring Committee and the Volunteer Partnership Committee chairs had yet to be named.

M/S/C (Josephson/Glavaz)

TO RECOMMEND APPROVAL OF THE COMMITTEE MEMBERS AND CHAIRMANSHIP NOMINATIONS BY THE FULL COMMISSION.

B. Older Californian's Act Revision Process

Commissioner Davis reported on a restructure proposal presented by Dixon Arnett and Ray Mastalish. Esquivel, Fitzpatrick, and Davis had attended a brainstorming session the previous day; a broad range of concerns and consumer needs were discussed. The proposal could be introduced as intent legislation this year by Senator Elaine Alquist.

VI. Consideration of Request to Hold a Concurrent Meeting with State Independent Living Council (SILC) in February 2008

Fitzpatrick reported that CCoA has the opportunity to meet with SILC in February 2008 in San Diego. She proposed holding separate concurrent meetings with a joint session bringing all together. Commissioner Josephson present a CCoA update to the SILC board later this month.

M/S/C (Josephson/Lacayo)

TO APPROVE HOLDING A CONCURRENT MEETING WITH SILC IN FEBRUARY 2008.

VII. Proposed Change to 2007 Meeting Schedule

A change from June 6-7 to June 13-14 was proposed for the 2007 meeting schedule.

M/S/C (Davis/Glavaz)

TO APPROVE CHANGING THE JUNE, 2007 MEETING DATES TO JUNE 13-14.

Commissioner Josephson thanked the Committee for changing CCoA's February meeting days to Monday/Tuesday and asked to move other meetings when possible. Fitzpatrick noted flexibility in the 2007 meeting schedule, except for December.

VIII. Recommendation to Fill Executive Committee Vacancies

Fitzpatrick announced the need to fill two Executive Committee vacancies caused by the retirement of Lambrinos and Kim-Selby. Commissioner Staggs, as proposed chair of the Operational Procedures & Bylaws Committee would become an Executive Committee member. This leaves one vacancy.

M/S/C (Lacayo/Davis)

TO POSTPONE THE FINAL EXECUTIVE COMMITTEE APPOINTMENT TO A SUBSEQUENT MEETING.

IX. Discussion Regarding 2008 Meeting Schedule

Postponed.

X. Executive Director's Report

Fitzpatrick announced the appointment of former Assembly Member Lynn Daucher as Director of the California Department Of Aging.

She noted that the Department of Finance has identified a process to move \$25,000 from carryover into CCoA's current budget.

The Executive Secretary position is still vacant; additional interviews scheduled have been scheduled.

XI. Adjournment

Commissioner Esquivel adjourned the meeting at 8:50 a.m.